BIB RECORDS –
MEDAL/HONOR, DIACRITICS, COVER IMAGES, LDR/007/008, ETC.

CALDECOTT & NEWBERY MEDAL/HONOR

Enter both the 586 and the 650, so that the items can be found by subject.
(OCLC is not consistent entering award information, so each cataloger must verify the information.)

Note   586; --; a Caldecott Medal, 2009 (no ending period)
Subject 655; -4; a Caldecott Medal $bWinner $y2009.

Note   586; --; a Caldecott Honor Book, 2008 (no ending period)
Subject 655; -4; a Caldecott Medal $bHonor Book $y2008.

Note   586; --; a Newbery Medal, 2010 (no ending period)
Subject 655; -4; a Newbery Medal $bWinner $y2010.

Note   586; --; a Newbery Honor Book, 2011 (no ending period)
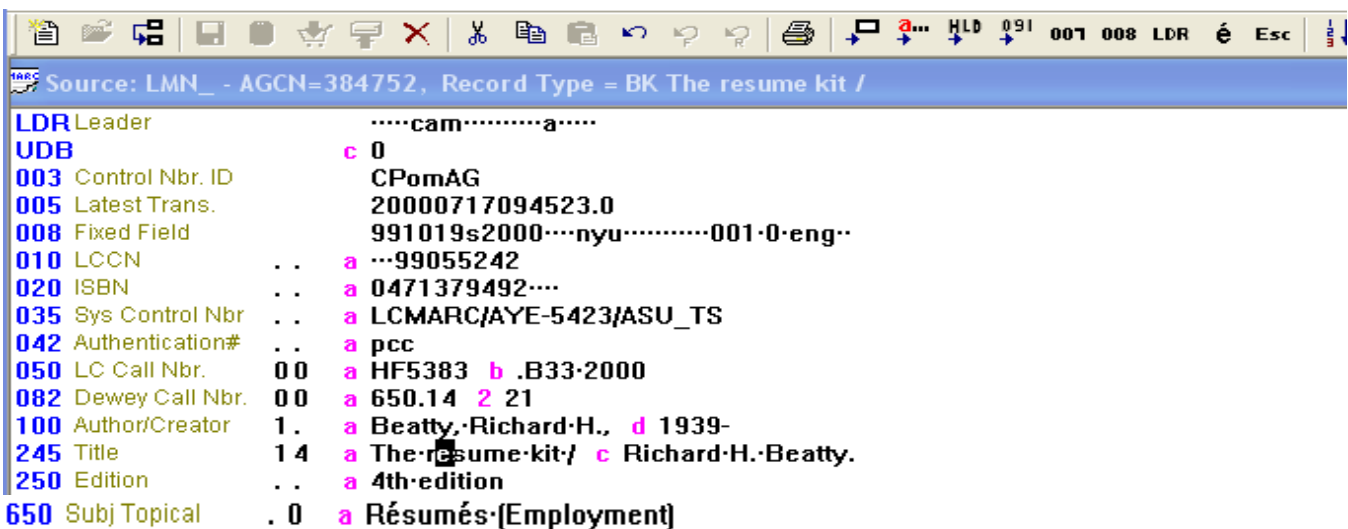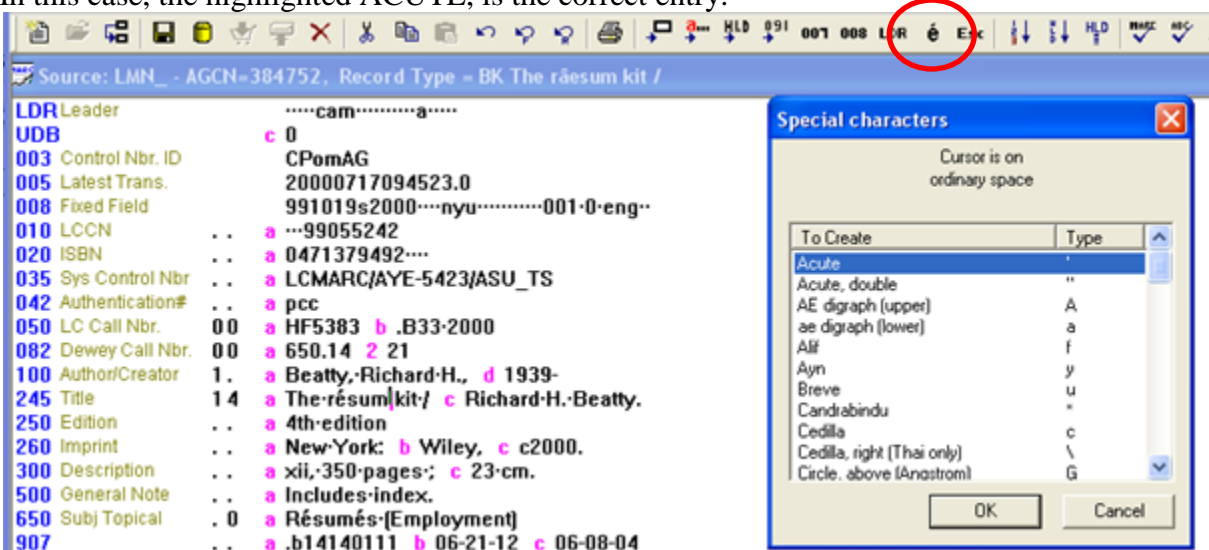Subject 655; -4; a Newbery Medal $bHonor Book $y2011.

DIACRITICS

To enter diacritics, there are two methods.

First method is to copy/paste from another source. The 650 field below has the correct diacritics.
To copy, place the cursor at the beginning of the word and highlight the word "Resumes" by dragging to the right; right-click; COPY; place cursor in the 245 at the desired position; PASTE.

Second method is to use the diacritics selection tool in AGcat's top toolbar.
Remove the letter "e" from the word "resume" in the 245 and leave the cursor at that position.

Click on the diacritics tool in the toolbar. A pop-up box will appear.
In this case, the highlighted ACUTE, is the correct entry.

Click OK.

Green insertion bars will appear.

```
100 Author/Creator    1.    a Beatty,·Richard·H.,  d 1939-
245 Title             14    a The·résum‹'›kit·/  c Richard·H.·Beatty.
250 Edition           . .   a 4th·edition
```

Immediately, type the "e" back in.

The "e" will appear with the acute directly over it.

Save by clicking the gold barrel.

```
100 Author/Creator    1.    a Beatty,·Richard·H.,  d 1939-
245 Title             14    a The·résumé·kit·/  c Richard·H.·Beatty.
250 Edition           . .   a 4th·edition
```

Some commonly used diacritics in the LMN database:

Diacritic Name:	Example:
Acute	Orléans, Ramón, résumé, déjà vu
Angstrom	Prajåatantrako, Nepåalamåa
Cedilla	Français
Circumflex	Dîaz
Grave	Niccolò, Sebastià
Tilde	Cabaña, Español, Señor
Umlaut (diaeresis)	Gaïti, Figürliche, Hänsel

Examples of Diacritics in LMN's database:

Title: Déjà vu

Author: Michaels Fern

Publisher: Kensington Publishing Corp

Date: 2011

eBook (0 of 1 available)

Location (1)	Format	Call Number	Status
Northeast AL Comm College - eBook - OverDrive	eBook	[EBK] PS 3563 .I27 D44 2011 (eBook)	● Online

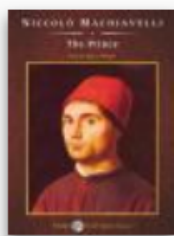**Title: Hänsel and Gretel : a retelling of the Grimms' fairy tale**

Author: Blair Eric

Publisher: Picture Window Books

Date: 2004

Book (1 of 1 available)

Location (1)	Format	Call Number	Status
Scottsboro Public Library - Juvenile - Easy	Book	BR Bla (Beginning Reader)	🟢 Available

Title: The prince

Author: Machiavelli Niccolò 1469-1527

Publisher: Tantor Media

Date: 2002

AudioBook CD (1 of 1 available)

Location (1)	Format	Call Number	Status
Gadsden - Wallace Drive Campus - Audio - Collection	AudioBook CD	[AUDIO] JC143 .M38 2002 (BkonCD Ad NF)	🟢 Available

Title: Querido señor Darwin : cartas sobre la evolución de la vida y la naturaleza humana

Author: Dover G A

Publisher: Siglo Veintiuno Editores

Date: 2003

eBook (0 of 5 available)

Location (5)	Format	Call Number	Status
LMN eBook - EBSCO	eBook	(eBook)	🔵 Online

Title: Le gimmick : franáis parl�

Author: Adrienne

Publisher: Norton

Date: 1977

Book (1 of 1 available)

Location (1)	Format	Call Number	Status
Northeast AL Comm College - Books - Circulating	Book	PC 2121 .A16 1977 (NonFiction)	🟢 Available

RDA Summaries:

BOOK (ebook)
336 Content Type . . **a** text **2** rdacontent
337 Media Type . . **a** unmediated **2** rdamedia
338 Carrier Type . . **a** volume **2** rdacarrier

BOOK (Large print)
336 Content Type . . **a** text **b** txt **2** rdacontent
337 Media Type . . **a** unmediated **b** n **2** rdamedia
338 Carrier Type . . **a** volume **b** nc **2** rdacarrier
340 . . **n** large·print **2** rda

SOUND RECORDING (Audiobook, CD, eAudiobook)
336 Content Type . . **a** spoken·word **b** spw **2** rdacontent
337 Media Type . . **a** audio **b** s **2** rdamedia
338 Carrier Type . . **a** audio·disc **b** sd **2** rdacarrier

VIDEO RECORDING (DVD)
336 Content Type . . **a** two-dimensional·moving·image **b** tdi **2** rdacontent
337 Media Type . . **a** video **b** v **2** rdamedia
338 Carrier Type . . **a** videodisc **b** vd **2** rdacarrier

VIDEO RECORDING (Blu-Ray)
336 Content Type . . **a** two-dimensional·moving·image **b** tdi **2** rdacontent
337 Media Type . . **a** video **b** v **2** rdamedia
338 Carrier Type . . **a** videodisc **b** vd **2** rdacarrier
340 . . **b** 4·3/4·in.
344 Sound info . . **a** digital **b** optical **g** surround **h** Dolby·Digital·5.1 **2** rda
346 Video info . . **b** NTSC
347 Digital file . . **a** video·file **b** DVD·video **e** region·1 **2** rda

COVER IMAGES

Cover images are automatically pulled by Syndetics from the ISBN 020 or the Standard Number 024 fields.

Sometimes, publishers will re-use an ISBN and the wrong cover image will appear. In this case, identify which ISBN is linking to which cover image. Then, remove the ISBN pulling the wrong cover image.

Sometimes the ISBN is so old it will not pull a cover image. In this case, add a cover image manually using AG's feature "Add Cover Art."
INSTRUCTIONAL PDF: https://lmnconnect.org/wp-content/uploads/2018/10/AddingLocalCoverImages.pdf

Sometimes, there will be an ISBN in 020 $z. Syndetics only links from $a subfields and does not read from $z subfields. If the 020 has an ISBN in $z subfield, unblock it by changing to "a" subfield. Then check again.
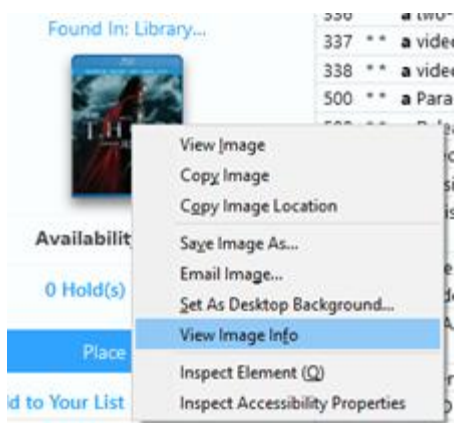VIDEO: https://screencast-o-matic.com/watch/cqQT2RuVaP

To add an ISBN if the 020 is empty, see if the 776 $z field has the print ISBN or check OCLC, Amazon, Goodreads, or Google.
VIDEO: https://screencast-o-matic.com/watch/cqQTYyunXc

Q: How can one tell if a cover image has been entered manually or is pulling from Syndetics?
A: Right click on the cover image art > Select "View image Info"

The resulting pop-up box will contain the image as well as the resource. Note the URL in the following locations.

If the image comes from Syndetics, this info will display:

If the image is local cover image art, this info will display:

BIB FORMAT – LDR, 007, 008

This table provides the logic entered in the 007, 008, and leader fields in the bibliographic record for the appropriate formats. See Chapter 3 for definitions and usage.

FORMAT	LDR /06	LDR/ 07	008/ 23	008/ 25	008/ 26	008/ 29	008/ 33	008/ 21	007/ 00	007/ 01	007/ 03	007/ 04	007/ 06
2D non-projected graphics	k												
3D artifacts/objects	r												
Archival Materials	t/p												
Article	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Atlas	e/f			e									
AudioBook (Spoken Word Recording)	i												
AudioBook Cassette	i								s	s			
AudioBook CD	i								s	d			g
AudioBook LP	i								s	d	b		
AudioBook Player	i		q										
Blu-Ray	g								v	d		s	
Book	a	a/c/d/ m											
Braille	a	a/c/d/ m	f										
Computer File	m												
Computer Game	m				g								
Computer Program	m				b								
DVD	g								v	d		v	
eAudioBook	i		s										
eBook Reader	a	a/c/d/ m	s										

FORMAT	LDR/06	LDR/07	008/23	008/25	008/26	008/29	008/33	008/21	007/00	007/01	007/03	007/04	007/06
eBook	a	a/c/d/m							c				
eMap	e/f					s							
eMusic	j		s										
eSerial	a	i/s	s										
eVideo	g								c	r			
Film	g						m						
Filmstrip	g						f						
Flashcard	k						o						
Game	r						g						
Globe	e			d									
Kit	o												
Large Print	a	a/c/d/m	d										
Map	e/f												
Microform	a	a/c/d/m	a/b/c										
Music Cassette	j								s	s			
Music CD	j								s	d			g
Music LP	j								s	d	b		
Music Recording	j												
Music Score	c/d												
Periodical	a	s						p					
Picture	k						i						
Serial	a	b/i/s											
Slide	g						s						

FORMAT	LDR/ 06	LDR/ 07	008/ 23	008/ 25	008/ 26	008/ 29	008/ 33	008/ 21	007/ 00	007/ 01	007/ 03	007/ 04	007/ 06
Toy	r						w						
Videocassette	g								v	f			
Visual Materials	g												

CHEAT SHEETS

Cheat sheets summarize the information from the Cataloging Procedural Manual in a brief format.
Cheat sheets are not inclusive and the Cataloging Procedural Manual should be consulted for expanded details.

Keep/Delete Cheat Sheet
https://lmnconnect.org/wp-content/uploads/2019/04/KeepDelete-CheatSheet.pdf

Large Print Cheat Sheet
https://lmnconnect.org/wp-content/uploads/2018/10/LargePrint-CheatSheet.pdf