

NOTICE OF INTENT TO TERMINATE LMN MEMBERSHIP

The following information will assist LMN as your library withdraws membership. Please be aware that the 12-month termination period will begin when the following is received by LMN:

- 1.) A completed copy of this form, and
- 2.) A letter on official library/institutional letterhead stating reason/s for withdrawal from LMN

FINAL DATE INFORMATION

List the FINAL DATE your library plans to use LMN's database for:

Entering Patrons:

Entering Bibs:

Entering Items:

Circulation:

EXTRACTING RECORDS

Please indicate who will be responsible for extracting your library's data records:

_____ Auto-Graphics, Inc. (extra charge)

_____ Your library (no extra charge)

_____ LMN (no extra charge)

CONTACT PERSON

Indicate the person to contact at your library who will be responsible for the technical aspects regarding withdrawing.

Name:

E-mail:

Telephone:

FOR LMN OFFICE USE

Date Received:

Board Approval Date: